

# MINUTES

## LCWSD BOARD OF DIRECTORS MEETING JANUARY 19, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the November 17, 2020 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Heim seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Cicon to approve the financial report. Director Wadman seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for November and December 2020 were reviewed, and expenses of note discussed.

The Capital One credit card statement for November and December 2020 were also reviewed.

A motion was made by Director Heim to approve the bills. Director Wadman seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

Water and Sewer Rates – will begin drafting language for a public meeting.

Land Purchase – survey has been completed and purchase is moving forward.

### **Projects Update**

Bear Meadows – none

Lakeside Club – none

Cooper Farms – none

Lakeside Estates Phase 3 – currently for sale.

Blacktail Estates – calls are beginning to come in from interested lot purchasers.

## **NEW BUSINESS**

GIS Map – the new GIS Map has been updated to include all recorded service line connections.

Power Outage – the windstorm on Wednesday, January 13, 2021, resulted in lost power to Lift Stations 8, 9, 10, 12, and 13. Power was also lost to the Tech Tank. SCADA batteries were used to keep the tank operating until power was restored. Using the backup generator, Operators worked diligently to ensure continued water/sewer service to our customers.

Ordinance 20-7 – a motion was made by Director Cicon to annex 283 Boon Road, 240 Clothier Lane, and 5815 Highway 93 S into the District. Director Wadman seconded, and the motion carried.

Glacier Lake Lodge – new owner is working with APEC Engineering to expand their infrastructure and add additional structures.

New Hookups - there were (4) new water hookups and seven (7) sewer hookups inside the District boundaries and two (2) new sewer hookups outside the District boundaries.

## **MISCELLANEOUS**

None

The meeting adjourned at 3:30 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, FEBRUARY 16, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING FEBRUARY 16, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the January 19, 2020 Board Meeting were reviewed. A motion was made by Director Heim to accept the minutes as presented. Director Cicon seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Wadman to approve the financial report. Director Fleming seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for January 2021 was reviewed, and expenses of note discussed.

The Capital One credit card statement for January 2021 was also reviewed.

A motion was made by Director Cicon to approve the bills. Director Wadman seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

Water Rates – Bond Council is drafting language for the public meeting.

Treatment Site PER – DEQ had questions that our engineering firm (Jakola) is answering. Will try to schedule a Zoom meeting next week to finalize the numbers.

Land Purchase – the landowners have refinanced their mortgage with a new company causing a delay in the purchase.

## **Projects Update**

Bear Meadows – none

Lakeside Club – has a potential buyer for the remaining lots.

Cooper Farms – none

Lakeside Estates Phase 3 – currently for sale.

Blacktail Estates – none

## **NEW BUSINESS**

Hall Well – After 23 years the pump has failed. A cost estimate to replace the pump is being prepared. Also need to replace the panel. Will look at erecting a small pump house so that controls are inside.

LS 12 – Phase III of Blacktail Estates, Crystal View Estates (including cabins), and YWAM all flow into this lift station, thus maximizing capacity. Need to look at increasing pump size. The developers of Blacktail Estates and Cabins will need to participate in the upgrade. A meeting is scheduled with the developer of Blacktail Estates next week to discuss Phase III.

New Hookups - there was one (1) new water hookup and two (2) sewer hookups inside the District boundaries.

## **MISCELLANEOUS**

None

The meeting adjourned at 3:45 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, MARCH 16, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING MARCH 16, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Heim to accept the agenda as presented. Director Cicon seconded, and motion carried.

**VISITORS:** Judel Niemeyer – she lives near LS2 and wants to hookup to sewer which will involve crossing Highway 93. The existing structures on her property will be torn down and 3 new structures erected. A 2-inch mainline under the highway was suggested that would allow for future hookups. The application to the State to bore under the highway must be in the District's name. There is a possibility of a "developer agreement" to reimburse Niemeyer as others hook up to the sewer system. APEC Engineering will design the connection and evaluate potential hookups so size of bore can be determined. The Board is in favor of this sewer line extension and will take steps to get costs and complete the application to the State. A "will-serve" letter will be generated.

**APPROVAL OF MINUTES:** The Minutes of the February 16, 2020 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Wadman seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Cicon to approve the financial report. Director Wadman seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for February 2021 was reviewed, and expenses of note discussed.

The Capital One credit card statement for February 2021 was also reviewed.

A motion was made by Director Heim to approve the bills. Director Cicon seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

## **OLD BUSINESS:**

Hall Well – The new pump has been installed and is pumping. Received one estimate for approximately \$33,000 to erect a building over the pump to enclose the controls. With the many projects the District has going and the current high cost of materials and labor it was decided to postpone this project.

Water Rates – the draft resolution outlining the phased-in rate increase prepared by Dorsey Whitney was reviewed. An informal public meeting will be scheduled for April 20, 2021 at 6:00 pm in the District's meeting room. The goal is to inform and welcome comments from the public regarding the District's intent to raise water rates.

Land Purchase – purchase is still on hold awaiting completion of the landowners refinancing.

## **Projects Update**

Bear Meadows – none

Lakeside Club – none

Cooper Farms – none

Lakeside Estates Phase 3 – currently for sale.

Blacktail Estates – none

## **NEW BUSINESS**

HB 255 – the District's attorney reviewed the bill. This bill needs to be monitored, but the feeling is that it will stall out.

## **MISCELLANEOUS**

None

The meeting adjourned at 3:20 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, APRIL 20, 2021)**

# MINUTES

## LCWSD BOARD OF DIRECTORS MEETING APRIL 20, 2021

**PRESENT:** Directors Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** Marc Liechti

Director Wadman Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Fleming seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the March 16, 2020 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Cicon seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Heim to approve the financial report. Director Cicon seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for March 2021 was reviewed, and expenses of note discussed.

The Capital One credit card statement for March 2021 was also reviewed.

A motion was made by Director Cicon to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

**LS12 PER** – Peccia Engineering has been contracted to prepare a Preliminary Engineering Report on LS12. A wet well drawn down is scheduled for April 22. They will be looking at the wet well capacity, pump sizing and the 3-inch pressure gravity line to determine what needs to be done to increase capacity. Cost of the PER is approximately \$14,000.

**Water Rates** – A public hearing is being scheduled for June 15, 2021 at 6:00 pm via Zoom. This meeting will serve to inform our customers of the District's intent to increase rates and why this action is necessary. An information letter will be sent to all customers the week of April 26 describing the District, how bills are calculated, and how these monies are used.

Land Purchase – purchase is still on hold awaiting completion of the landowners refinancing.

### **Projects Update**

Bear Meadows – none

Lakeside Club – none

Cooper Farms – none

Lakeside Estates Phase 3 – currently for sale.

Blacktail Estates – none

Spurwing Creekside - Phase II – prepared a will serve letter that was sent to the DEQ. Digging is scheduled to start in August 2021.

### **NEW BUSINESS**

Ordinance 21-1 – an ordinance to annex 293 Bierney Creek Road and 846 s. Juniper Bay Road into the District was unanimously approved.

Juniper Bay Water System – the Juniper Bay Condos are connected to the District's sewer system, but they have their own water system. They contacted the District to see if there was any interest in the District taking over their water system that consists of two (2) wells and one (1) pump house. The Board requested additional information.

### **MISCELLANEOUS**

None

The meeting adjourned at 3:30 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, May 18, 2021)**



# MINUTES

## LCWSD BOARD OF DIRECTORS MEETING MAY 18, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Wadman seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the April 20, 2021 Board Meeting were reviewed. A motion was made by Director Wadman to accept the minutes as presented. Director Cicon seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Fleming to approve the financial report. Director Wadman seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for April 2021 was reviewed, and expenses of note discussed.

The Capital One credit card statement for April 2021 was also reviewed.

A motion was made by Director Fleming to approve the bills. Director Cicon seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

**Public Hearing** – A public hearing is scheduled for June 15, 2021 at 6:00 pm via Zoom. This meeting will serve to inform our customers of the District's intent to increase rates and why this action is necessary. An information letter will be sent to all customers on June 2, 2021 describing the District, how bills are calculated, and how these monies are used. Announcements will be published in the Daily Interlake on May 30 and June 6, 2021.

**PER/Treatment Site Capacity** – In 2018 DEQ requested a Preliminary Engineering Report (PER) – leak study. The PER has been delayed due to COVID-19. Until the PER is complete, DEQ is holding us to 250 EDU. With the increase in hookups and our current contracted

reservations capacity has been exceeded. To address this issue Peccia will be asked to provide engineering input including size, location of pond, costs in today's dollars, scope of work, etc.

LS12 PER – Currently LS12 runs at 80 GPM and takes wastewater from YWAM, Creekside Phase I and Spurwing. Recommendation is to install a larger lift station, 170 to 227 GPM with larger pump and generator.

### **Projects Update**

Bear Meadows – none

Lakeside Club – none

Cooper Farms – none

Spurwing Creekside Phase 2 – None

### **NEW BUSINESS**

Resolution 21-1 – The resolution of intention to modify the basis on which water charges are imposed and to increase rates for the users of the water system was unanimously adopted by the LCWSD Board of Directors.

Southside Sewer Tie-In – the tie-in failed; Tanner Smith Construction was called in to make the repair.

### **MISCELLANEOUS**

None

The meeting adjourned at 3:55 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, JUNE 15, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING JULY 7, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Roxanne Wadman called the meeting to order at 2:05 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** Nicole Noonan, Auditor

Nicole presented the 2020 Audit Report. She noted the deficiency involving LCWSD's knowledge of generally accepted accounting principles. As in the past, this deficiency is remedied by contracting with Nicole Noonan, CPA.

**APPROVAL OF MINUTES:** The Minutes of the June 15, 2021 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Wadman seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Heim to approve the financial report. Director Cicon seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for May and June 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for June 2021 was also reviewed.

A motion was made by Director Cicon to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

Project Updates – Cooper Farms (Flathead Village Green) – they have received approval from DNRC to drill a well.

## **NEW BUSINESS**

Budget Review – the FY22 budget was presented by the General Manager. A motion to approve the FY22 budget as presented was made by Director Fleming. Director Cicon seconded, and the motion carried.

ARPA Funding – a motion was made by Director Cicon to apply for two (2) ARPA grants for 1) upgrading LS10, constructing a second sewage treatment lagoon, and irrigation for our 90-acre parcel; and 2) replacing the water line on north Lakeside Blvd. Director Wadman seconded, and the motion carried.

Sewer Base and Usage Rates, Flat Rate, and Plant Investment Rates – a motion was made by Director Heim to increase sewer usage rates, base rates, flat rates, and plant investment rates by 5% beginning September 2021. Director Wadman seconded, and the motion carried.

274 North Juniper Bay Easement – there is a 20' sewer easement at this property. Property owner requested easement be removed if it is no longer needed. The issue will be investigated and evaluated.

## **MISCELLANEOUS**

None

The meeting adjourned at 4:50 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, AUGUST 17, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING JULY 7, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Roxanne Wadman called the meeting to order at 2:05 p.m.

**AGENDA:** A motion was made by Director Cicon to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** Nicole Noonan, Auditor

Nicole presented the 2020 Audit Report. She noted the deficiency involving LCWSD's knowledge of generally accepted accounting principles. As in the past, this deficiency is remedied by contracting with Nicole Noonan, CPA.

**APPROVAL OF MINUTES:** The Minutes of the June 15, 2021 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Wadman seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Heim to approve the financial report. Director Cicon seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for May and June 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for June 2021 was also reviewed.

A motion was made by Director Cicon to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

Project Updates – Cooper Farms (Flathead Village Green) – they have received approval from DNRC to drill a well.

## **NEW BUSINESS**

Budget Review – the FY22 budget was presented by the General Manager. A motion to approve the FY22 budget as presented was made by Director Fleming. Director Cicon seconded, and the motion carried.

ARPA Funding – a motion was made by Director Cicon to apply for two (2) ARPA grants for 1) upgrading LS10, constructing a second sewage treatment lagoon, and irrigation for our 90-acre parcel; and 2) replacing the water line on north Lakeside Blvd. Director Wadman seconded, and the motion carried.

Sewer Base and Usage Rates, Flat Rate, and Plant Investment Rates – a motion was made by Director Heim to increase sewer usage rates, base rates, flat rates, and plant investment rates by 5% beginning September 2021. Director Wadman seconded, and the motion carried.

274 North Juniper Bay Easement – there is a 20' sewer easement at this property. Property owner requested easement be removed if it is no longer needed. The issue will be investigated and evaluated.

## **MISCELLANEOUS**

None

The meeting adjourned at 4:50 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, AUGUST 17, 2021)**

# MINUTES

## LCWSD BOARD OF DIRECTORS MEETING AUGUST 17, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Roxanne Wadman, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** Howard Cicon

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Fleming to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the July 7, 2021 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Wadman seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Heim to approve the financial report. Director Wadman seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for July 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statements for July and August 2021 were also reviewed.

A motion was made by Director Heim to approve the bills. Director Wadman seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

Ordinance 21-2 – an ordinance to increase the sewer base rate, usage rate, and flat rates by 5% effective August 26, 2021 was unanimously approved.

Ordinance 21-3 – an ordinance to increase the Lakeside Sewer System Development Fee and Late-Comers Fee by 5% effective August 18, 2021 was unanimously approved.

Ordinance 21-4 – an ordinance annexing 177 Marco Bay Lane into the LCWSD District was unanimously approved.

Ordinance 21-5 – an ordinance to increase the Lakeside Estates Phases 3, 4, and 5 Water System Development fee by 5% effective 8/18/21 was unanimously approved.

ARPA Funding – LCWSD's submittal for sewer funding ranked 13<sup>th</sup> and water funding ranked 123<sup>rd</sup>. The next meeting of the ARPA Advisory Commission is August 26. It was noted that more points may be awarded if an engineer is already under contract.

A motion was made by Director Wadman to request proposals from engineering firms in support of the ARPA projects. Director Fleming seconded, and the motion carried.

New Well – the 2018 deviation request to the DEQ requires LCWSD to drill a new well when the number of hookups reaches 450. At present, there are 433 connections. Therefore, bids for drilling the new well will be requested in the Spring of 2022.

Project Updates – Lakeside Club may add an additional 15 lots.

## **NEW BUSINESS**

Lot 9 Easement – customer inquired about an easement that included an agreement to not increase sewer flat rates in perpetuity. After reviewing the easement documentation, it was determined that no such agreement existed. Board also noted that it would be against LCWSD policy to grant such an agreement.

MIOX and LS 3 Paint – contacted local paint contractors for advice on removing graffiti from the MIOX building and LS 3. Cost of painting/rehabbing the structures is estimated at \$3000.

LS 2 Pumps – one pump failed due to a seal failure. Vendor is working on getting a temporary pump installed and working. LCWSD has the option to purchase this temporary pump for \$3000 thus providing a spare pump; the board approved of the purchase.

## **MISCELLANEOUS**

None

The meeting adjourned at 3:35 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, SEPTEMBER 21, 2021)**



# MINUTES

## LCWSD BOARD OF DIRECTORS MEETING SEPTEMBER 21, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, Howard Cicon, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** Roxanne Wadman

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Fleming to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the August 17, 2021 Board Meeting were reviewed. A motion was made by Director Heim to accept the minutes as presented. Director Fleming seconded, and motion carried.

**FINANCIAL REPORT:** Financial Report was not reviewed due to time constraints.

**BILL APPROVAL:** Accounts payable for August 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for August 2021 was also reviewed.

A motion was made by Director Heim to approve the bills. Director Cicon seconded, and motion carried.

**DELINQUENT REPORT:** The Delinquent Report was not reviewed due to time constraints.

### **OLD BUSINESS:**

ARPA Funding – pending

RFP Selection – One proposal was received from Robert Peccia and Associates (RPA). A motion was made by Director Fleming to approve RPA to provide engineering and grant writing services to LCWSD. Director Heim seconded, and motion carried.

### **NEW BUSINESS**

Lakeside Club – Phase 1 of Phase 4 – Developer is requesting a “Will Serve” letter for sewer service (gray water only) for 15 additional homesites. Two water wells have been drilled to serve these homesites. Will Serve letter will be generated with the stipulation that LCWSD will take over the water system once it is installed to the District’s specifications.

**PROJECT UPDATE**

The Spurwing Creekside Phase 2 has been postponed.

**MISCELLANEOUS**

None

The meeting adjourned at 3:35 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, OCTOBER 19, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING OCTOBER 19, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, and Todd Fleming, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** Roxanne Wadman, Howard Cicon

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Heim to accept the agenda as presented. Director Fleming seconded, and motion carried.

**VISITORS:** Brad Koenig, Robert Peccia & Associates (RPA)

Brad provided an update ofn the ARPA funding. ARPA funding in the amount of \$2,000,000 will be awarded by the from the Sstatateefrom the state for the sewer projects.

Sewer projects include 1) construction of a second sewage treatment lagoon and irrigation of our 90-acre parcel; and 2) pump and control improvements at LS 10. Projects will be reconfigured to fit within the anticipated budget made up of the ARPA grant, SRF loan, and District funds.

Award of funds is anticipated in the Spring of 2022. Projects must be completed by December 31, 2024.

Water projects were not funded at this time. A second application for water projects will be made by January 14. Water projects include 1) new Lakeside well; 2) replacement of Lakeside Estates water storage tankTech Tank; and 3) replacing water line on north Lakeside Blvd and extending the line to the end of the road.

**APPROVAL OF MINUTES:** The Minutes of the September 21, 2021 Board Meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Heim seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Fleming to approve the financial report. Director Heim seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for September 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for September 2021 was also reviewed.

A motion was made by Director Heim to approve the bills. Director Fleming seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

**OLD BUSINESS:**

LS 5 Update – Rebuilt pump arrived on 10/18/21 and is scheduled for install on 10/20/21. Insurance will cover costs.

LS 12 – A new pump and control panel have been ordered. May take up to two (2) months before new pump is received. Tanner Smith Construction was the successful bidder for this project.

**NEW BUSINESS**

New Truck – the Board directed General Manager to obtain costs to replace the 2013 ¾-ton Ford truck.

**PROJECT UPDATE**

Lakeside Club – 15 new lots are under review around the airport runway homes to be constructed.

Cooper Farms – one well has been drilled; a second well will be drilled this Fall. The water right process will also be started this Fall.

Spurwing Creekside – Pisk sold the Phase II location to Steve Austin. Phase II work will begin in the Spring of 2022.

**MISCELLANEOUS**

Water leak on Bierney Creek Road. Problem found and corrected on 10/18/21.

The meeting adjourned at 4:05 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, NOVEMBER 16, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING NOVEMBER 16, 2021

**PRESENT:** Directors Marc Liechti, Roxanne Wadman, Jim Heim, and Todd Fleming, and employee Rodney Olson, General Manager.

**ABSENT:** Howard Cicon, Beth Dotson

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** A motion was made by Director Wadman to accept the agenda as presented. Director Fleming seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the October 19, 2021 Board Meeting were reviewed. A motion was made by Director Heim to accept the minutes as presented. Director Fleming seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Wadman to approve the financial report. Director Fleming seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for October 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for October 2021 was also reviewed.

A motion was made by Director Fleming to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

**New Truck** – Received two (2) quotes – Kalispell Ford in Kalispell and Dan Aadsen in Ronan. Quotes came in at approximately \$36,000. There was about a \$400 difference in quotes. Ordered truck through Kalispell Ford. Anticipate deliver in February or March.

**Water Loan Payoff** – As this loan is tied to the Cherry Hill's receivables, it cannot be paid off early.

#### **NEW BUSINESS**

**Lakeside Marina RV Park** - adding 14 cabins. Meter pit will be moved to an area that will not fill with water. Meter will also be upgraded.

South Eighty – an electrician is working on installing two new transducers, and also sizing a backup generator.

### **PROJECT UPDATE**

Cooper Farms – discussed the transfer of their water system to LCWSD. Requested Mark Owens' attorney document their requirements regarding his investment in the system and turning it over to LCWSD. A document will be generated and forwarded to the LCWSD attorney.

Spurwing Creekside –Phase II work will begin in the Spring of 2022.

### **MISCELLANEOUS**

None

The meeting adjourned at 2:45 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, DECEMBER 21, 2021)**

## MINUTES

### LCWSD BOARD OF DIRECTORS MEETING DECEMBER 21, 2021

**PRESENT:** Directors Marc Liechti, Jim Heim, and Todd Fleming, and employees Rodney Olson, General Manager, Rebecca Good, Secretary, Beth Dotson, Secretary.

**ABSENT:** Howard Cicon, Roxanne Wadman

Director Liechti called the meeting to order at 2:05 p.m.

**AGENDA:** A motion was made by Director Fleming to accept the agenda as presented. Director Heim seconded, and motion carried.

**VISITORS:** None

**APPROVAL OF MINUTES:** The Minutes of the November 16, 2021 Board Meeting were reviewed. A motion was made by Director Heim to accept the minutes as presented. Director Fleming seconded, and motion carried.

**FINANCIAL REPORT:** The financial reports were presented by the General Manager. A motion was made by Director Heim to approve the financial report. Director Fleming seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for November 2021 were reviewed, and expenses of note discussed.

The Capital One credit card statement for November 2021 was also reviewed.

A motion was made by Director Fleming to approve the bills. Director Heim seconded, and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

#### **OLD BUSINESS:**

Ordinance 21-6 – an ordinance annexing 508 Conrad Point into the LCWSD District was unanimously approved.

#### **NEW BUSINESS**

**Mission Builders (MBI)** – MBI's engineer (Jakola Engineering) submitted plans for their new office building, parking lot, lodge, and additional RV hookups. New construction may encroach on YWAM's existing manhole. LCWSD General Manager will ask for a calculation of peak daily flows anticipated from the new development to help determine impact fees. This will also help in determining the impact on the capacity of LS12 and their contribution to improvements.

**Resignation** – Due to health reasons, Director Cicon has resigned effective January 1, 2022.

**PROJECT UPDATE**

None

**MISCELLANEOUS**

Christmas Party tentatively scheduled for 1/8/21 at the Harbor Grille.

The meeting adjourned at 3:10 pm.

Respectfully submitted,  
Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, JANUARY 18, 2022)**