


## Minutes


### **LAKE SIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING September 16, 2025**


**Present:** Directors Marc Liechti, Jim Heim, Roxanne Wadman, employees Rodney Olson, General Manager, Rebecca Good, Secretary.


**Absent:** Director Kathy Martin, Director Todd Fleming.

Also present were four visitors as recorded on the [sign-in sheet](#) .




Director Liechti called the meeting to order at 2:00 PM

**Agenda:** A motion was made by Director Wadman to accept the [agenda](#) . Director Heim seconded, and the motion carried.

**Approval Of Minutes:** A motion was made by Director Wadman to accept the [August 21, 2025, minutes](#), . Director Heim seconded, and the motion carried.

**Financial Report:** A motion was made by Director Heim to approve the [financial reports for August 2025](#) . Director Wadman seconded, and motion carried.

**Bill Approval:** A motion was made by Director Wadman to approve the [bills and credit card statements](#)  for the month of August 2025. Director Heim seconded, and the motion carried.

**Public comment**  included remarks from three individuals. Mayre Flowers with Citizens for a Better Flathead submitted a document ([Exhibit PC1](#))  during public comment. Jennifer Tipton with the North Shore Water Alliance submitted three documents ([Exhibit PC2, PC3, & PC4](#))  during public comment.

#### **Old Business:**

N/A

#### **New Business:**

**Resolution 25-7**  **A Resolution authorizing the use of a consent agenda:** District Secretary Rebecca Good presented the Board with Resolution 25-7.

**Public comment**  included remarks from three individuals.

Following discussion, Directors Heim, Wadman and Liechti voted in favor of adopting Resolution 25-7, authorizing the use of a consent agenda and approving the accompanying policy. Directors Martin and Fleming were absent. No directors voted in opposition.

#### **Ordinance 25-8** **Annexation of 501 N. Juniper Bay Rd. Somers:**

**Public comment**  included remarks from one individual.

Following discussion, Directors Wadman, Heim and Liechti voted in favor of adopting Ordinance 25-8, annexing 501 N. Juniper Bay Rd in Somers into the LCWSD District. Directors Martin and Fleming were absent. No directors voted in opposition.

**FY 26 Draft Budget**  General Manager Olson presented the FY 26 budget to the Board.

**Public comment**  included remarks from one individual.

Following discussion, Directors Wadman, Heim and Liechti voted in favor of adopting the FY 26 Budget. Directors Martin and Fleming were absent. No directors voted in opposition.

**Resolution 25-8**  **A Resolution adopting a policy for temporary delegation of Board presidents authority in the event of absence:** District Secretary Rebecca Good presented the Board with Resolution 25-8.

**Public comment**  N/A


Following discussion, Directors Wadman, Heim and Liechti voted in favor of Resolution 25-8, authorizing the adoption of a policy for temporary delegation of Board presidents authority in the event of absence and approving the accompanying policy. Directors Martin and Fleming were absent. No directors voted in opposition.

**Resolution 25-9**  **A Resolution adopting a public comment policy:** District Secretary Rebecca Good presented the Board with Resolution 25-9.

**Public comment**  included remarks from three individuals.

Following discussion, Directors Wadman, Heim and Liechti voted in favor of Resolution 25-9, a resolution adopting a public comment policy and approving the accompanying policy. Directors Martin and Fleming were absent. No directors voted in opposition.

**Public Relations Firm – Service Agreement:**  General Manager Olson presented the Board with a proposed service agreement from the public relations firm RBCI.

**Public comment**  included remarks from two individuals.

Upon conclusion of discussion, a motion to proceed with the proposed service agreement was approved by Directors Wadman, Heim, and Liechti. Directors Martin and Fleming were absent. There were no votes against the motion.

#### **General Manager/Staff**

General Manager Olson delivered the manager's report, emphasizing work completed this month on Phase 1 of the new treatment facility.

The meeting adjourned at 4:12 PM

Respectfully submitted,  
Rebecca Good, District Secretary

(Next Meeting Date is Tuesday, October 21, 2025)

LOCATION CHANGE NOTICE:


This meeting took place at the Lakeside Quick Response Unit Building located at 201 Bills Road in Lakeside, Montana due to capacity limitations at the District's Board Room located at 253 Bierney Creek Road in Lakeside Montana

**Minutes**


**LAKESIDE COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTOR'S MEETING  
August 21, 2025**


**Present:** Directors Marc Liechti, Jim Heim, Kathy Martin, employees Rodney Olson, General Manager, Rebecca Good, Secretary and Duncan Scott, General Counsel.

**Absent:** Director Roxanne Wadman, Director Todd Fleming.


Also present were 70 visitors as recorded on the [sign-in sheet](#) .


Director Liechti called the meeting to order at 2:00 PM

**Agenda:** A motion was made by Director Martin to accept the [agenda](#) . Director Heim seconded, and the motion carried.

**Approval Of Minutes:** A motion was made by Director Heim to accept the [July 15, 2025, minutes](#) . Director Martin seconded, and the motion carried.










**Financial Report:** A motion was made by Director Martin to approve the [financial reports for July 2025](#) . Director Heim seconded, and motion carried.














**Bill Approval:** A motion was made by Director Heim to approve the [bills and credit card statements](#)  for the month of July 2025. Director Martin seconded, and the motion carried.

**Opening Remarks:**  Opening remarks were given by General Manager Olson, who presented a history of the sewer system, outlined the wastewater treatment facility upgrade plans, and provided an overview of District operations.

**Old Business:**



**Resolution 25-6**  **A Resolution to Increase Rates for Users of the Sewer System: \*Date of Adoption Revised\***

**Public comment**  included remarks from 12 individuals. Mayre Flowers with Citizens for a Better Flathead submitted a document ([Exhibit PH1](#))  during public comment. Steven Martinez, a Kalispell resident submitted a document ([Exhibit PH2](#))  during public comment. Margaret S Davis, a Lakeside resident, submitted a document ([Exhibit PH3](#))  during public comment. Mayre Flowers with Citizens for a Better Flathead submitted a document ([Exhibit PH4](#))  during public comment. Written comments were received via e-mail from Karen and James Dion, Lakeside residents ([Exhibit PC1](#)) , Christina and Len Stigliano, Bigfork residents ([Exhibit PC2](#)) , Karen and James Dion, Lakeside residents ([Exhibit PC3](#)) , Bob Balding, a Lakeside resident ([Exhibit PC4](#)) , Susan Cahill and Steve Martinez, Kalispell residents ([Exhibit](#)

[PC5](#) , KayDel Shelton, a Lakeside resident ([Exhibit PC6](#)) , Christina and Len Stigliano, Bigfork residents ([Exhibit PC7](#)) , Julie Howard, a Bigfork resident ([Exhibit PC8](#)) , Dru Rafkin, a Kalispell resident ([Exhibit PC9](#)) , Mary Lithgow, a Rollins resident ([Exhibit PC10](#)) , Pat Keane-Richmond, a Bigfork resident ([Exhibit PC11](#)) , Diane Carter, a resident of the Flathead Valley ([Exhibit PC12](#)) , Diane Carter, a resident of the Flathead Valley ([Exhibit PC13](#)) , Elaine Zevenbergen, a Bigfork resident ([Exhibit PC14](#)) , Nicole Hutcherson, a Kalispell resident ([Exhibit PC15](#)) , Rissa Cloud, a Whitefish resident ([Exhibit PC16](#)) , Rissa Cloud, a Whitefish resident ([Exhibit PC17](#)) .

Following discussion, Directors Martin, Heim, and Liechti voted in favor of adopting Resolution 25-6, a Resolution to Increase Rates for Users of the Sewer System. Directors Wadman and Fleming were absent. No votes were cast in opposition.





### **New Business:**

**Facility Plan Presentation**   District engineers Brad Koenig and Austin Wargo presented the Wastewater Treatment Facility Plan, outlining three options with the respective pros and cons for Board consideration.

**Public comment**  included remarks from 7 individuals.

Upon conclusion of discussion, a motion to proceed with construction of a 600,000-gallon-per-day SBR plant with alum tertiary treatment and a common wall for potential expansion to 900,000 gallons per day was approved by Directors Martin, Heim, and Liechti. Directors Wadman and Fleming were absent. There were no votes against the motion.

The following agenda items were tabled until the next meeting due to time constraints:

- [Resolution 25-7 - Consent Agenda](#) 
  - Public Comment
- [Consent Agenda Policy Adoption](#) 
  - Public Comment
- [Ordinance 25-8](#)  Annexation of 501 N Juniper Bay Rd. Somers
  - Public Comment
- [FY 26 Draft Budget](#) 
  - Public Comment
- **General Manager/Staff**
- N/A
- Public comments for items not on the agenda

The meeting adjourned at 5:05 PM

Respectfully submitted,  
Rebecca Good, District Secretary

**(Next Meeting Date is Tuesday, September 16, 2025)**

LOCATION CHANGE NOTICE:

This meeting took place at the Lakeside Quick Response Unit Building located at 201 Bills Road in Lakeside, Montana due to capacity limitations at the District's Board Room located at 253 Bierney Creek Road in Lakeside Montana

**Minutes**

**LAKESIDE COUNTY WATER & SEWER DISTRICT  
BOARD OF DIRECTOR'S MEETING  
July 15, 2025**

**Present:** Directors Marc Liechti, Jim Heim, Kathy Martin, Todd Fleming, employees Rodney Olson, General Manager, Rebecca Good, Secretary and Duncan Scott, General Counsel.

**Absent:** Director Roxanne Wadman

Director Liechti called the meeting to order at 2:00 PM

**Agenda:** A motion was made by Director Martin to accept the [agenda](#) PDF. Director Heim seconded, and the motion carried.

**Public Comment For Items Not On The Agenda:** Public [comment](#) PDF included a statement from one individual.

**Approval Of Minutes:** A motion was made by Director Fleming to accept the [June 17, 2025, minutes](#) PDF. Director Martin seconded, and the motion carried.

**Financial Report:** A motion was made by Director Fleming to approve the [financial reports for June 2025](#) PDF. Director Heim seconded, and motion carried.

**Bill Approval:** A motion was made by Director Heim to approve the [bills and credit card statement](#) PDF for the month of June 2025. Director Fleming seconded, and the motion carried.

**Old Business:**

**Ordinance 25-4** PDF **An Ordinance to Provide for Establishing and Modifying Sewer Rates and Charges for Resolution. Second Reading.**

Public [comment](#) PDF included remarks from ten individuals.

Further Board discussion was had. Director Heim, Director Martin, Director Fleming and Director Liechti voted in favor of adopting Ordinance 25-4, an Ordinance to Provide for Establishing and Modifying Sewer Rates and Charges by Resolution. Director Wadman was absent. None voted against.

**Public Hearing for Sewer Rate Increases:** The public hearing for sewer rate increases was attended by 88 members of the public ([Exhibit 1](#)) PDF.

Public [comment](#) PDF included remarks from 22 individuals. Margaret S Davis, a Lakeside resident, submitted a document ([Exhibit RH1](#)) PDF during public comment. Mayre Flowers with Citizens for a Better Flathead submitted a petition (252 Signatures) ([Exhibit RH2](#)) PDF as well as

their comments ([Exhibit RH3](#)) during public comment. A written comment was received via USPS from Marise K Johnson, a Somers resident, and considered as part of the hearing ([Exhibit PC1](#)). A written comment was received via email from Noel Drury, a Kalispell resident, and considered as part of the hearing ([Exhibit PC2](#)).

**Resolution 25-6** **A Resolution to Increase Rates for Users of the Sewer System:** A motion to table the vote on Resolution 25-6, a Resolution to increase rates for users of the sewer system was made by Director Fleming, seconded by Director Martin, and approved unanimously. The resolution will be reconsidered at the next Board meeting.

**Public Comment for Items Not on the Agenda:** Public [comment](#) included remarks from eleven individuals.

**New Business:**

N/A

**General Manager/Staff:**

N/A

The meeting adjourned at 3:56 PM

Respectfully submitted,  
Rebecca Good, District Secretary

(Next Meeting Date is Tuesday, August 19, 2025)



## **Minutes**

### **LAKESIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING June 17, 2025**

**PRESENT:** Directors Roxanne Wadman, Kathy Martin, Todd Fleming, and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** Directors Marc Liechti and Jim Heim

Director Wadman called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Martin to accept the amended [agenda](#) with the executive session removed. Director Fleming seconded, and motion carried.

**PUBLIC COMMENT:** There were four visitors in attendance ([Exhibit A](#)). All made public comment.

Mayre Flowers with Citizens for a Better Flathead submitted the written comments that they read aloud ([Exhibit B](#)).

**APPROVAL OF MINUTES:** The [minutes of May 20, 2025](#) Board meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Martin seconded, and the motion carried.

**FINANCIAL REPORT:** The [financial reports for May 2025](#) were presented by General Manager Olson. A motion was made by Director Fleming to approve the financial report. Director Martin seconded, and motion carried.

**BILL APPROVAL:** [Accounts payable for May 2025](#) were reviewed, and expenses of note discussed. The [credit card statement for May 2025](#) was also reviewed. A motion was made by Director Fleming to approve the bills presented. Director Martin seconded, and the motion carried.

#### **OLD BUSINESS:**


N/A



#### **NEW BUSINESS:**

[Ordinance 25-4 An Ordinance to Provide for Establishing and Modifying Sewer Rates and Charges by Resolution](#): A motion was made by Director Martin to move forward with action to adopt an Ordinance to Provide for Establishing and Modifying Sewer Rates and Charges by Resolution, Director Fleming seconded.

Public comment was made by Bruce Young and Mayre Flowers with Citizens for a Better Flathead. Mayre submitted the written comments that they read aloud ([Exhibit B](#)).

Further Board discussion was had. Director Wadman, Director Martin and Director Fleming voted in favor of moving forward with an action to adopt an Ordinance to Provide for Establishing and Modifying Sewer Rates and Charges by Resolution. Director Liechti and Director Heim were absent. None voted against.

[Resolution 25-5 A Resolution of Intention of the Lakeside County Water & Sewer District, Montana to Increase Rates for the users of the Sewer System:](#)  A motion was made by Director Fleming to adopt a Resolution of Intention of the Lakeside County Water & Sewer District, Montana to Increase Rates for the users of the Sewer System, Director Martin seconded. **\*Revised\***

Public comment was made by Maggie Davis, Bruce Young, Mayre Flowers with Citizens for a Better Flathead and Cameron Dexter with Citizens for a Better Flathead. Mayre Flowers submitted the written comments that they read aloud ([Exhibit B](#) ). Cameron Dexter submitted the written comments that they read aloud ([Exhibit B](#) ).

Further Board discussion was had. Director Wadman, Director Martin and Director Fleming voted in favor of adopting a Resolution of Intention of the Lakeside County Water & Sewer District, Montana to Increase Rates for the users of the Sewer System Director Liechti and Director Heim were absent. None voted against.

[Ordinance 25-5 Annexation of 370 Blacktail Road:](#)  A motion was made by Director Fleming to annex 370 Blacktail Road into the LCWSD District, Director Martin seconded.


Public comment was made by Cameron Dexter with Citizens for a Better Flathead. They submitted the written comments that they read aloud ([Exhibit B](#) ).


Further Board discussion was had. Director Wadman, Director Martin and Director Fleming voted in favor of annexing 370 Blacktail Road into the LCWSD District. Director Liechti and Director Heim were absent. None voted against.

[Ordinance 25-6 Annexation of 60 Whistlers Hill Road:](#)  A motion was made by Director Martin to annex 60 Whistlers Hill Road into the LCWSD District, Director Fleming seconded.

Public comment was made by Cameron Dexter with Citizens for a Better Flathead. They submitted the written comments that they read aloud ([Exhibit B](#) ).


Further Board discussion was had. Director Wadman, Director Martin and Director Fleming voted in favor of annexing 60 Whistlers Hill Road into the LCWSD District. Director Liechti and Director Heim were absent. None voted against.

[Ordinance 25-7 Annexation of S13, T26, R21 W, C.O.S. 22901-3, Acres 8.81, TR 1F IN NE4 SE4:](#)  A motion was made by Director Martin to annex S13, T26, R21 W, C.O.S. 22901-3, Acres 8.81, TR 1F IN NE4 SE4 into the LCWSD District, Director Fleming seconded.

Public comment was made by Marye Flowers with Citizens for a Better Flathead and Cameron Dexter with Citizens for a Better Flathead. Cameron Dexter submitted the written comments that they read aloud ([Exhibit B](#) ).

Further Board discussion was had. Director Wadman, Director Martin and Director Fleming voted in favor of annexing S13, T26, R21 W, C.O.S. 22901-3, Acres 8.81, TR 1F IN NE4 SE4 into the LCWSD District. Director Liechti and Director Heim were absent. None voted against.

[Task Order 1-DT Agreement to Furnish Engineering Services- Lakeside Wastewater Collection System:](#)


 A motion was made by Director Fleming to accept the Agreement to Furnish Engineering Services to the Lakeside Wastewater Collection System, Director Martin seconded.



Public comment was made by Maggie Davis, Bruce Young, and Mayre Flowers with Citizens for a Better Flathead. Mayre Flowers submitted the written comments that they read aloud ([Exhibit B PDF](#)).

LCWSD  
June 17, 2025  
Page | 3

Further Board discussion was had. A motion was made by Director Fleming to accept the Agreement to Furnish Engineering Services to the Lakeside Wastewater Collection System, Director Martin seconded, and the motion carried.

[Task Order 2-DT Agreement to Furnish Engineering Services- Wastewater Development Plan:](#)  A motion was made by Director Fleming to accept the Agreement to Furnish Engineering Services to the Wastewater Development Plan, Director Martin seconded.

Public comment was made by Bruce Young, and Mayre Flowers with Citizens for a Better Flathead. Mayre Flowers submitted the written comments that they read aloud ([Exhibit B PDF](#)).

Further Board discussion was had. A motion was made by Director Martin to accept the Agreement to Furnish Engineering Services to the Lakeside Wastewater Collection System, Director Fleming seconded, and the motion carried.

COLA Discussion: General Manager Olson explained that he has not had time to complete the FY26 budget for review yet, however, due to the timing of Board meetings and payroll schedules he requested a COLA increase of 2.5% for FY26. Director Martin made a motion to approve a 2.5% COLA increase, Director Fleming seconded, and the motion carried.

**PROJECTS UPDATE:**  
N/A

**MISCELLANEOUS:**

General Manager Olson and the Board discussed written concerns that have come from neighbors of the treatment site regarding odors and dust from the leased farm field. General Manager Olson informed the Board that all three of the Districts operators have been to the treatment site at various times to assess the concerns and steps have been taken to mitigate them. General Manager Olson also read a written notice from a neighbor commending the Districts actions taken not only this year, but in years past to mitigate smells and dust. Director Fleming noted that the facility upgrades will also help with scent mitigation.

The meeting adjourned at 4:15 PM

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, JULY 15, 2025)**

## **Minutes**

### **LAKESIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING May 20, 2025**

**PRESENT:** Directors Marc Liechti, Roxanne Wadman, Kathy Martin, Todd Fleming (2:37), and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** Jim Heim

Director Liechti called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Martin to accept the amended agenda. Director Wadman seconded, and motion carried.

**PUBLIC COMMENT:** There were four visitors in attendance (Exhibit A). All made public comment. Cameron Dexter with Citizens for a Better Flathead provided a handout to accompany her comment (Exhibit B).

**APPROVAL OF MINUTES:** The minutes of March 18, 2025, Board meeting and April 9, 2025, Special meeting minutes were reviewed. A motion was made by Director Wadman to accept the minutes as presented. Director Martin seconded, and the motion carried.

**FINANCIAL REPORT:** The financial reports for March and April 2025 were presented by General Manager Olson. At 2:23 PM visitor Mayre Flowers interjected with a point of order before the Board of Directors motioned for approval of the financials. Mayre did not think three Board members (Director Fleming arrived late to the meeting) were enough to constitute a quorum. Director Liechti stated that three Board members were enough for a quorum when a Board consists of only five members. Three Board members represent a simple majority. A motion was made by Director Wadman to approve the financial report. Director Martin seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for March and April 2025 were reviewed, and expenses of note discussed. The credit card statements for March and April 2025 were also reviewed. A motion was made by Director Wadman to approve the bills presented. Director Fleming seconded, and motion carried.

#### **OLD BUSINESS:**

**Credit Card Policy Adoption – Resolution 25-1:** A resolution adopting a credit card policy was presented by District Secretary Rebecca Good. Director Wadman made a motion to adopt the Credit Card Policy as presented. Director Martin seconded, and the motion carried.

**Application for Credit Card – Resolution 25-2:** A resolution authorizing General Manager Rodney Olson to complete and sign an application for a Glacier Bank credit card with a limit of \$25,000.00 was presented by District Secretary Rebecca Good. Director Wadman made a motion to authorize General Manager Rodney Olson to complete and sign an application for a Glacier Bank credit card with a limit of \$25,000.00. Director Martin seconded, and the motion carried.

#### **NEW BUSINESS:**

**Bond Resolution – SRF Bond Closing – June 11 – Resolution 25-3:** A resolution relating to \$1,910,000 sewer system revenue bonds (DNRC water pollution control state revolving loan program), consisting of \$850,000 subordinate lien taxable series 2025A bond and \$1,060,000 series 2025B bond; authorizing the issuance and fixing the terms and conditions thereof was presented by General Manager Olson. Director

Fleming made a motion to adopt the resolution relating to \$1,910,000 sewer system revenue bonds (DNRC water pollution control state revolving loan program), consisting of \$850,000 subordinate lien taxable series 2025A bond and \$1,060,000 series 2025B bond; authorizing the issuance and fixing the terms and conditions thereof. Director Wadman seconded, and the motion carried.

Resolution Approving Tax Compliance Procedures Relating to Tax-Exempt Bonds – Resolution 25-4: a resolution approving tax compliance procedures relating to tax-exempt bonds was presented by General Manager Olson. Director Fleming made a motion to adopt the resolution approving tax compliance procedures relating to tax-exempt bonds. Director Wadman seconded, and the motion carried.

Wastewater Rate Hearing Date: General Manager Olson informed the Board that Bond Council will have a rate hearing at the regularly scheduled Board meeting on July 15<sup>th</sup>, 2025. He noted that the Board will need to adopt a resolution of intent for the rate hearing at the June 17, 2025, Board meeting. There was continued discussion about advertising and notices to ratepayers that would happen prior to the rate hearing.

New Job Description & Position Advancement Approval: General Manager Olson requested the Board approve a newly created position titled Systems Operations Superintendent/Wastewater Plant Manager with a starting salary of \$38.46/hour, or \$80,000.00/year. General Manager Olson came to this rate by doing market analysis. There was discussion of the importance of the newly created position because of treatment plant upgrades and the change in processes. There was further discussion of the benefits of posting the position internally initially. If the position is unable to be filled internally, it will be posted publicly.

The room was cleared for an Executive Session at 3:00 PM.

The regularly scheduled Board meeting resumed at 3:36 PM.

All Board members noted remained. All noted visitors re-joined the regularly scheduled Board meeting.

Open House Recap: General Manager Olson recapped the success of the Open House for Phase One of the Wastewater Treatment Facility Upgrade Project. Although there was disappointment that more District ratepayers did not attend. Director Martin pointed out that the lack of attendance by District ratepayers when the Open House was advertised comprehensively indicates confidence that the District is acting in the public's best interests.

**PROJECTS UPDATE:** N/A

**MISCELLANEOUS:**

Team Building – Summer – July 18, 2025: General Manager Olson informed the Board that there will be a Team Building day on July 18, 2025, at a Glacier Range Riders Game in Kalispell. He informed the Board that the District Secretary would be sending out an invitation in the coming days and hoped for a strong turnout.

The meeting adjourned at 3:43 PM.

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, JUNE 17, 2025)**

## **Minutes**

### **LAKESIDE COUNTY WATER & SEWER DISTRICT SPECIAL BOARD OF DIRECTOR'S MEETING**

**April 9, 2025**

**PRESENT:** Directors Marc Liechti, Roxanne Wadman, Todd Fleming, Kathy Martin, Jim Heim, and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** N/A

Director Liechti called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Wadman to accept the agenda. Director Martin seconded, and the motion carried.

**PUBLIC COMMENT:** There were two visitors in attendance (Exhibit 1). Public comment was received from Cameron Dexter with Citizens for a Better Flathead (Exhibit 2 & 4) and Jennifer Tipton with North Shore Water Alliance (Exhibit 3).

**Award bid for Phase 1 Wastewater Facility:** General Manager Olson recapped the Phase 1 Wastewater Facility bids that were accepted by the deadline of January 14<sup>th</sup>, 2025, noting that LCWSD has 60 days to award the bid. General Manager Olson read a recommendation of award that was provided by the Districts engineers with Robert Peccia and Associates (Exhibit 5). Discussion was had about the benefits of awarding the bid in a timely manner.

Director Heim made a motion to approve the bid award to Swank Enterprises for Wastewater Improvements Phase 1. Director Wadman seconded, and the motion carried.

Director Liechti signed a Notice of Award in the amount of \$21,147,000.00 that includes Schedule 1 (\$8,457,000.00) and Schedule 2 (12,690,000.00) for submission.

#### **MISCELLANEOUS:**

General Manager Olson requested that the regularly scheduled Board meeting for April be postponed until the regular Board meeting in May. There were no issues or concerns with that.

The meeting adjourned at 2:15 PM.

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, MAY 20, 2025)**

## **Minutes**

### **LAKESIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING March 18, 2025**

**PRESENT:** Directors Marc Liechti, Roxanne Wadman, Todd Fleming, Kathy Martin, Jim Heim, and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** N/A

Director Liechti called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Wadman to accept the agenda with noted correction. Director Martin seconded, and motion carried.

**PUBLIC COMMENT:** There were two visitors in attendance (Exhibit A).

**APPROVAL OF MINUTES:** The minutes of February 18, 2025, Board meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Heim seconded, and the motion carried.

**FINANCIAL REPORT:** The financial reports for February 2025 were presented by General Manager Olson. A motion was made by Director Fleming to approve the financial report. Director Wadman seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for February 2025 were reviewed, and expenses of note discussed. The credit card statement for February 2025 was also reviewed. A motion was made by Director Fleming to approve the bills presented. Director Wadman seconded, and motion carried.

#### **OLD BUSINESS:**

**Territory 1889 Agreement Document for Signature:** General Manager Olson presented the Board with the revised and finalized Territory 1889 agreement. There was discussion of the primary changes that were agreed upon and updated in the finalized agreement. The Board agreed that the final draft of the agreement had solid protections in place for the District.

Director Heim motioned to sign the Territory 1889 Agreement Document as presented. Director Martin seconded, and the motion carried.

#### **NEW BUSINESS:**

**Ordinance 25-1 Annexation of 171 Pineview Dr.:** An ordinance annexing 171 Pineview Drive into the LCWSD District was unanimously approved.

**Ordinance 25-2 Annexation of That Portion of Government Lot Three of Section 26, Township 27 North, Range 21 West, P.M.M., Flathead County, Montana, Lying East of the Easterly Line of Somers Townsite; and Lot One and Lot Two of Block 21 of Somers Townsite:** An ordinance annexing That Portion of Government Lot Three of Section 26, Township 27 North, Range 21 West, P.M.M., Flathead County, Montana, Lying East of the Easterly Line of Somers Townsite; and Lot One and Lot Two of Block 21 of Somers Townsite into the LCWSD District was unanimously approved.

**Ordinance 25-3 Annexation of 191 Eagles Crest:** An ordinance annexing 191 Eagles Crest into the LCWSD District was unanimously approved.

Credit Card Discussion: General Manager Olson explained to the Board that the existing credit card for the District was opened in his name, personally. He proposed getting a credit card in the business name through the Districts bank. General Manager Olson stated that he has spoken with the Districts auditor, and she recommended adopting a policy to accompany the issuance of company credit cards to employees. The Board unanimously agreed to move forward with adopting a credit card policy and creating a resolution for company credit cards.

LCWSD Water Rights: General Manager Olson presented the Board with a proposal (Exhibit B) from the Districts hydrogeologist in response to a letter that the District received from the DNRC for six of the Districts water rights. Discussion was had about the pros and cons of taking action to protect the specific water rights in question.

Director Martin made a motion to move forward with the proposed action recommended by the Districts hydrogeologist. Director Heim seconded, and the motion carried.

**PROJECTS UPDATE:** N/A

**MISCELLANEOUS:**

General Manager Olson informed the Board that two of the Districts Operators, Cody Osterday and Joe Frank have taken the wastewater C1 exam. The results are expected in about four weeks.

The meeting adjourned at 3:31 PM.

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, APRIL 15, 2025)**



## **Minutes**

### **LAKESIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING February 18, 2025**

**PRESENT:** Directors Marc Liechti, Todd Fleming, Kathy Martin, Jim Heim, and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** Roxanne Wadman

Director Liechti called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Martin to accept the agenda as presented. Director Heim seconded, and motion carried.

**PUBLIC COMMENT:** Public comment was received from Mayre Flowers with Citizens for a Better Flathead and Cameron Dexter with Citizens for a Better Flathead.

**APPROVAL OF MINUTES:** The minutes of January 21, 2025, Board meeting were reviewed. A motion was made by Director Heim to accept the minutes as presented. Director Martin seconded, and the motion carried.

**FINANCIAL REPORT:** The financial reports for January 2025 were presented by General Manager Olson. A motion was made by Director Martin to approve the financial report. Director Fleming seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for January 2025 were reviewed, and expenses of note discussed. The credit card statement for January 2025 was also reviewed. A motion was made by Director Martin to approve the bills presented. Director Fleming seconded, and motion carried.

#### **OLD BUSINESS:**

**Projects Updates:** General Manager Olson provided an update on Tank Well #2. He stated that the goal is to have the pump installed and electrical begin around the first part of March with a goal of being fully operational for the summer season. He stated that there is a request in for a deviation as a meter would not be functionally necessary. Run times can be monitored in real time with SCADA systems.

General Manager Olson recapped the specifics of the DEQ's public hearing that will be held in Lakeside to receive comments on the proposed Montana Ground Water Pollution Control System (MGWPCS) with the Board. He informed the Board that he has submitted a request, as the permit applicant, for the public comments received by the DEQ thus far. The DEQ will only release comments received to the permit applicant.

General Manager Olson stated that the District Operators are continuing progress on installing the new SCADA units, time permitting.

General Manager Olson informed the Board that all the operators are studying for the C1 Wastewater Operator Certification exam that will be held in March at the Montana Rural Water Conference.

**NEW BUSINESS:** N/A

**PROJECTS UPDATE:** N/A

**MISCELLANEOUS:**

The meeting adjourned at 2:40 PM.

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, MARCH 18, 2025)**

## Minutes

### **LAKESIDE COUNTY WATER & SEWER DISTRICT BOARD OF DIRECTOR'S MEETING January 21, 2025**

**PRESENT:** Directors Marc Liechti, Todd Fleming, Kathy Martin, Jim Heim (2:40 PM), and employees Rodney Olson, General Manager, Rebecca Good, Secretary.

**ABSENT:** Roxanne Wadman

Director Liechti called the meeting to order at 2:00 PM

**AGENDA:** A motion was made by Director Martin to accept the agenda as presented. Director Fleming seconded, and motion carried.

**PUBLIC COMMENT:** There were six visitors. See exhibit I.

Jennifer Tipton with North Shore Water Alliance was the only visitor to participate in the public comment session. She handed out exhibits A-H on behalf of Mayre Flowers with Citizens for a Better Flathead.

**APPROVAL OF MINUTES:** The minutes of the December 17, 2024, Board meeting were reviewed. A motion was made by Director Fleming to accept the minutes as presented. Director Martin seconded, and the motion carried.

**Wastewater Update – RPA Engineers:** Robert Peccia and Associates engineers, Brad Koenig and Kaela Murphy, gave a wastewater project update to the Board. Brad informed the Board that they are currently working on the facility plan for Phase 2. He stated that it has been narrowed down to two options that were previously presented and discussed with the Board. He stated that they will compile a detailed cost estimate as well as a list of primary pros and cons to present to the Board for discussion and decision to move forward.

**Jerry Lucas – Bierney Creek Water Tank:** General Manager Olson informed the Board that developer, Jerry Lucas, has continued previous discussion of the development potential for his property on Bierney Creek Rd. General Manager Olson and the Board discussed a potential cost share for a new water tank on the property that could potentially replace the Lakeside Estates tank that is nearing its expiration date. There was discussion as to the location of the proposed new tank and the benefits to the northwestern portion of the District regarding water pressure as well as providing increased fire suppression. There was a discussion with the Districts engineer, Brad Koenig, about the different types of tanks as well as tank sizes that should be considered in discussions with Jerry Lucas. General Manager Olson discussed possible funding options that may be available for the Districts portion of the cost share. Director Liechti stated that the Board will need more information from the developer & District Engineer on the plan so the Board can make an informed decision.

**FINANCIAL REPORT:** The financial reports for December 2024 were presented by General Manager Olson. A motion was made by Director Fleming to approve the financial report. Director Martin seconded, and motion carried.

**BILL APPROVAL:** Accounts payable for December 2024 were reviewed, and expenses of note discussed. The credit card statement for December 2024 was also reviewed. A motion was made by Director Fleming to approve the bills presented. Director Martin seconded, and motion carried.

**OLD BUSINESS:**

LCWSD Bierney Creek Lots – Culvert Improvements: General Manager Olson informed the Board that he has received a quote from Tanner Smith Construction for \$10,600.00 to perform additional lot improvements for the Districts Bierney Creek Lots. Additional improvements will include installing a culvert, bedding and all labor. Director Martin made a motion to approve the additional lot improvements to the Districts vacant lots located at 237 & 239 Bierney Creek Rd., Director Heim seconded, and the motion carried.

**NEW BUSINESS:**

95 Sunnyside Ave – Somers – Annexation Discussion: General Manager Olson informed the Board that he has been approached by a potential buyer of three unannexed lots off Sunnyside Ave in Somers. The potential buyer stated that the seller stated that the lots were 'guaranteed service' due to a prior agreement. After some research, General Manager Olson was able to confirm that the lots were in fact told sewer service would be available when the road & sewer main was being developed. Director Heim noted that the prior 'promise' is irrelevant given the location of the sewer main. He pointed out that the Health Department would require them to be hooked up as the properties are all within 200 feet of the sewer mainline and contiguous with previously annexed properties.

**PROJECTS UPDATE:** N/A

**MISCELLANEOUS:**

General Manager Olson inquired about Board interest in attending the Montana Rural Water Conference in Great Falls on March 12-14, 2025.

General Manager Olson informed the Board that the Districts operators will be visiting the Bigfork and Whitefish sewer treatment facilities in the coming weeks.

The meeting adjourned at 3:00 PM.

Respectfully submitted,  
Rebecca Good, District Secretary

**(NEXT MEETING DATE IS TUESDAY, FEBRUARY 18, 2025)**